

## Custodian

**Exempt:** Part-Time, Non-Exempt

**Location:** 929 E Wisconsin Street, Milwaukee, WI 53202

**Reports to:** HR & Office Manager

**Rotating schedule:**

- Week one (Sunday, Monday, Tuesday, and Friday) 16-20 hours a week
- Week two (Wednesday, Thursday, and Saturday) 12-15 hours per week



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### Our Mission

Inspire all children to wonder and explore their world through play and innovative, hands-on learning experiences.

**Become a valued member** of the Betty Brinn Children's Museum's (BBCM) team! We are looking for enthusiastic, driven, analytical team players with a passion for early childhood education to help us reach our goal of providing ALL children with high-quality, hands-on playful learning experiences. We believe teamwork stems from supportive and cooperative discussions. We invest in our team member's professional growth and celebrate curious minds.

### Position Summary:

We are seeking a dedicated and detail-oriented Custodian to ensure the Betty Brinn Children's Museum is always clean, safe, and well-maintained for our visitors. As a Custodian, you will be responsible for performing various custodial services throughout the Museum, including cleaning floors, offices, restrooms, and other areas. While previous cleaning experience is preferred, we encourage all hard-working and motivated individuals to apply.

### Responsibilities and Duties:

- Perform general custodial duties, including dusting, mopping, vacuuming, cleaning restrooms and windows, and restocking paper and soap supplies.
- Empty and clean trash receptacles and dispose of trash in dumpsters.
- Create and follow a cleaning schedule to ensure all areas of the Museum are maintained to high standards.
- Ensure all cleaning duties are completed in a timely and efficient manner.
- Maintain inventory of all cleaning supplies and equipment.
- Perform other duties as assigned.

### Minimum Qualifications:

- Minimum of one year of experience in commercial cleaning with a proven track record of providing excellent service.
- Successful candidates for this position will be required to pass a background check prior to employment.
- Highly detail-oriented with high standards and a positive attitude, able to work well with others.
- Physically able to stand, walk, and bend for extended periods of time and lift up to 50 pounds.
- Ability to multitask in a fast-paced environment.
- Availability to work weekends.

### Salary

\$17 per hour. Benefits included free downtown parking, paid time off, and a flexible work schedule.

**To Apply:** Please email your resume along with a brief description of why you want to work at the Betty Brinn Children's Museum to [hr@bbcmkids.org](mailto:hr@bbcmkids.org). Please include the job title of the position you are applying for in the subject line.